**Remote learning Policy**

**06/03/21**

**Specific Aims**

* To outline St.Olivers PS approach for pupils that, from March 2021, will not be attending school through choice, as a result of government guidance or due to continued shielding.
* To outline St.Oliver’s expectations for staff that, from March 2021, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

**Who is the policy applicable to?**

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms

* A continuous, dry cough
* A high temperature above 37.8℃
* A loss of, or change to, their sense of smell or taste
* Have had access to a test and this has returned a positive result for Covid-19
* A child’s parent has been contacted by the PHA and told their child must self-isolate for 10 days.

**Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines**

St.Oliver’ Primary School will provide remote learning for pupils that are not able to attend school so that no-one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. St.Oliver’s Primary School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs.

**Family (pupil/parent/guardian) role**

Where possible, it is beneficial for young people to maintain a regular and familiar routine. St.Oliver’s Primary School would recommend that each ‘school day’ maintains structure.

Each week from Monday, work for the week, in English, Maths primarily and WAU or R.E. will be posted onto Seesaw. Families should view this together, and then make appropriate plans to complete the work.

Should anything be unclear in the work that is set, parents can communicate with class teachers via Seesaw.

* They should make clear which subject the question relates to.
* Other work that children complete at home should be kept safe, ideally in their home workpacks, and can be brought back to school when safe to do so.
* Attempt to make use of the resources shared with them i.e. printing sheets, using relevant mathematical methods etc…
* We would encourage parents to support their children’s work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
* Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices.
* Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

**Teacher expectations**

In addition to their in-school work, teachers from St.Olivers will continue to support children that are unable to attend.

* Teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through video clips and tasks for home learners. Videos may include demonstrating a new focus in numeracy.
* Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will upload work to Seesaw and it will be the responsibility of families to use these resources at home.
* Respond, within reason, promptly to requests for support from families at home. This should be done via Seesaw or phone call.
* Should a staff member require support with the use of technology, it is their responsibility to acquire an ipad or tablet from the school.
* All teachers must invite the Principal onto their Seesaw so he can monitor and evaluate childrens’ work.

**Remote teaching for staff who are self-isolating**

* Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this.
* If a member of staff is required to self-isolate, they are expected to:

Follow normal reporting procedure for planned absence.

Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.

Whilst self-isolating, and if able to do so, staff may be given an individual project to work on which is in line with whole the SDD. These projects will be communicated to Co-ordinators.

**Guidance on using Seesaw**

This will be the main forum for communication between school and home during the pandemic and for further homelearning. Teachers will be expected to post the weekly lessons and important messages as the need arises.

We don’t want Seesaw to dominate a teacher’s daily routine so it is important to set time boundaries when you will reply to parent queries.

* Ensure each child has at least one parent is signed up and is accessing Seesaw. Send reminder QR codes, if this fails contact the Principal and he will inform the Seesaw Support Team.
* At 9am each morning teachers will post their daily work for the children and this will be corrected daily.
* Staff are advised to switch off devices after working hours and to avoid checking Seesaw at the weekends..
* If a parent sends an aggressive message or a complaint, discuss this with the Principal before replying, he will advise or make a phone call to the parent to try and resolve the issue promptly;
* Decide as a year group what is an appropriate amount of items to post each week. I am aware some teachers use Seesaw to a high level and this is acceptable, but this does not mean everyone has to follow their lead.
* Work provided will also take into account children with additional needs and S.E.N.

**Recommendations for what items to post**

* Weekly videos for teaching new Numeracy focus and or phonics.
* Samples of a child’s work (Maybe target 3-4 children in your class per week)
* Photos of star pupils in Bug Club or Accelerated Reader
* Photos of Star of the Week
* Samples of something a child has done that shows that he/she has, “Gone Above and Beyond,”